



JOB POSTING

This position is supported by the Government of Canada through the Canada Summer Jobs Grant

POSITION TITLE	Senior Day Camp Leader
REPORTS TO	Physical Literacy Supervisor
COMMITMENT	Fulltime
COMPENSATION PACKAGE	\$17.00/hour

ORGANIZATION SUMMARY

Founded in 2008, PISE is a non-profit organization that provides programs and services for South Vancouver Island while managing the Pacific Institute for Sport Excellence facility, the first summer sport institute in Canada. Nationally recognized for work in the areas of **physical literacy** and **inclusion**, PISE is also a part of the ViaSport Regional Alliance in BC. The organization helps build a healthy, active community while focusing on inclusion, physical literacy, active living and supporting the development of performance sport. PISE's driving purpose is to transform lives through healthy activity and sport by providing physical activity and health education programming and services for children, youth and adults. Visit PISE.ca to learn more.

POSITION SUMMARY

The Senior Day Camp Leader is a multi-faceted role that will assist in overseeing and coordinating Physical Literacy Leaders working at PISE and offsite locations throughout Victoria to deliver physical literacy enriched programs and camp activities. The specified role encompasses working full time during July and August. The role encompasses both administration and facilitation relating to all the kids programs within the Physical Literacy department. The Senior Physical Literacy Leader communicates with staff, parents, teachers and other administrators to assist in organizing and facilitating the smooth running of all PISE camps and programs.

KEY ROLES & RESPONSIBILITIES

- Work as part of a team overseeing the delivery of fun, engaging physical literacy programs for children and youth
- Ensure a safe environment (physically & emotionally) for both the children and staff
- Maintain verbal and written communication with the team regarding successes and challenges
- Communicate with staff, parents, guest instructors, teachers and other administrators to organize and facilitate the smooth running of all PISE camps and programs
- Build relationships with offsite camp and program contacts and facilities
- Teach up to 40 hours of physical literacy programming each week
- Deliver first aid if necessary
- Responsible for transportation to/from your offsite locations and equipment drops
- Promote PISE as a destination for sport development & community programs
- Assist in Organizing, scheduling and programming birthday parties
- Assist in organizing, ordering and keeping an inventory of equipment
- Undertake all administration for Play Your Way Grants
- Facilitate and develop Teacher Mentorship program and resources
- Mentor PL leaders

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KNOWLEDGE, SKILLS & ABILITIES

- Demonstrates a sound understanding Physical Literacy, as well as the Sport for Life LTAD model
- Possesses strong leadership and interpersonal skills
- Coordinates a team effectively and efficiently
- Demonstrates drive and initiative
- Ability to build strong relationship based on trust, support, and open communication
- Analyzes issues and resolves problems with excellent judgement and decision making skills
- Promotes teamwork and commitment to PISE's overall mission, vision, and goals

QUALIFICATIONS

- Post-secondary diploma in Education, Kinesiology or other related field
- NCCP Fundamental Movement Skills certificate considered an asset
- HIGH Five – Principles of Healthy Childhood Development certificate considered an asset
- Experience working at a children's summer camp, PISE specific Summer Camp experience considered an asset
- Experience writing programming for children and youth activity
- Current Standard First Aid CPR/AED Level C
- Current Police Information Check with Vulnerable Sector Screen, or willingness to provide one prior to start of position
- Healthy lifestyle and an interest in health & wellness

TO APPLY

Please submit a resume and a cover letter by **midnight, June 7, 2020** to:

Brianna Coburn
Human Resources and Administrative Coordinator
careers@pise.ca

Thank you for your interest in PISE.

*Please note, due to the number of resumes received,
only candidates selected for an interview will be contacted.*

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of the four designated groups; women, persons with disabilities, Aboriginal peoples, and visible minorities.