

**JOB POSTING**  
**Photography & Videography**  
**Intern**

*This position is supported by the Canada Summer Jobs Grant from the Government of Canada.*

<b>POSITION TITLE</b>	Photography & Videography Intern
<b>REPORTS TO</b>	Marketing and Communications Coordinator
<b>COMMITMENT</b>	8 to 12 weeks
<b>SALARY</b>	\$20/hr
<b>DATE OF POSTING</b>	June 2, 2022

**POSITION SUMMARY**

As the Photographer & Videographer Intern, you will have the opportunity to continue developing a broad range of skills with a reputable, highly connected non-profit organization. This position is responsible for planning, filming, and editing photos and videos that may be used for a variety of marketing streams (eg. website, social media, presentations) that help tell the story of PISE.

This position reports to the Marketing and Communications Coordinator and has primary working relationships with the management and leadership teams.

**KEY ROLES & RESPONSIBILITIES:**

- Consulting with PISE Leadership Team and planning of scenes and footage needs
- Shooting and filming of content
- Photo and video editing which includes:
  - o trimming of footage segments and sequencing
  - o Inputting music, dialogues, graphics and effects
  - o Ensuring logical sequencing and smooth running of videos

At the completion of this internship, the Photography and Videography Intern will provide the organization with a portfolio of media that tells the story of children's physical literacy programs, youth strength and conditioning, adult programs, donor stories, facility overviews, and more.

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Proficient in Adobe Creative Suite, specifically InDesign, Illustrator, Photoshop, and Premiere Pro
- Excellent verbal and written communications skills
- Experience using a website content management system
- Experience with email & survey service, like Constant Contact
- Self-motivated and able to work independently and problem solve
- Leadership skills
- Knowledge of gimbal
- Understanding of Waiverfile or similar waiver management system

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**QUALIFICATIONS**

- Post-secondary student or graduate from post-secondary institution
- Experience with filming and editing
- Study in the area of video production, digital photography, film, or a closely related subject.

All applicants are requested to provide a link to a portfolio of previous work.

**TO APPLY**

Please submit a resume, cover letter and portfolio by **midnight, June 16<sup>th</sup> 2022** to:

Brianna Coburn  
Human Resources & Administrative Coordinator  
[careers@pise.ca](mailto:careers@pise.ca)

*Please note, due to the number of resumes received,  
only candidates selected for an interview will be contacted.*

*Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of the four designated groups; women, persons with disabilities, Aboriginal peoples, and visible minorities.*