



## JOB POSTING

<b>POSITION TITLE</b>	Early Years Physical Activity Specialist
<b>REPORTS TO</b>	Supervisor of Physical Literacy Programs
<b>COMMITMENT</b>	<b>6-month full-time; 37.5 hours/week</b> <b>January 3, 2023 to June 16, 2023</b>
<b>COMPENSATION PACKAGE</b>	<b>\$21.25/hour</b>

### ORGANIZATION SUMMARY

PISE is a charitable non-profit organization that provides education, programs and services across South Vancouver Island, while managing the Pacific Institute for Sport Education facility. We are nationally recognized for work in the areas of physical literacy and inclusion and also deliver the esteemed Canadian Sport School program for high performance athletes in Grades 10 to 12. Our vision is to transform lives through healthy activity and sport by providing physical activity, health and sport education programming and services for children, youth and adults that focus on inclusion, physical literacy, active living, and the development of performance sport.

### POSITION SUMMARY

The Early Years Physical Activity Specialist delivers physical activity-based programs in early years settings. This role encompasses facilitation of professional development opportunities for early years providers within their setting, physical activity programs that develop physical literacy, and balance bike programs to encourage active transportation within the region. The role also involves outreach and administration related to these projects and promotion of other PISE programs. Facilitation of activities comprises approximately 70% of the role, and administration the other 30%.

PISE is committed to providing programs for children who many not otherwise have access to quality physical activity programs and therefore this position may work with vulnerable youth, children with disabilities, aboriginal youth and low-income families, as well as typical populations. Delivery occurs throughout South Vancouver Island in diverse early years settings.

### KEY ROLES & RESPONSIBILITIES

- Work as part of a team overseeing the delivery of fun, engaging physical activity programs for children in the early years.
- Facilitate activities that develop confidence and ability on a balance bike and other aspects of active transportation, such as road signs and safety.
- Facilitate embedded professional development for early years providers to enhance their confidence, capacity and ability to engage young children in physical activity.
- Ensure a safe environment (physically & emotionally) for all program participants
- Maintain verbal and written communication with the team regarding successes and challenges
- Deliver first aid as necessary
- Responsible for transportation to/from your offsite locations and equipment drops
- Promote PISE as a destination for sport development & community programs
- Complete other tasks related to the physical literacy department
- Sanitize hands and equipment when necessary

### KNOWLEDGE, SKILLS & ABILITIES

- Demonstrates a sound understanding of physical literacy

- Possess a desire to work with young children in early years settings in their career
- Possesses strong leadership and interpersonal skills
- Demonstrates drive and initiative
- Ability to build strong relationship based on trust, support, and open communication
- Analyzes issues and resolves problems with excellent judgement and decision making skills
- Promotes teamwork and commitment to PISE's overall mission, vision, and goals

**QUALIFICATIONS**

- Post-secondary degree in Early Childhood Education, Sport Science, Education, Child Development or other related field **(or working towards)**.
- Experience leading a variety of physical activities and sports for children and youth with varying abilities, specifically those aged 2-5.
- Current Standard First Aid CPR/AED Level C.
- Current Police Information Check with Vulnerable Sector Screen, or willingness to provide one prior to start of position.
- Clear driving record required.
- Experience driving a car with a trailer attached considered an asset.
- Healthy lifestyle and an interest in health & wellness.

**POTENTIAL SHIFTS**

Shifts would take place Monday to Friday between 9:00am and 5:00pm.

**TO APPLY**

Please submit a resume and a cover letter by **11:59pm, November 20<sup>th</sup> 2022** to:

Brianna Coburn  
HR and Administrative Coordinator  
[careers@pise.ca](mailto:careers@pise.ca)

*Thank you for your interest in PISE.*

*Please note, due to the number of resumes received,  
only candidates selected for an interview will be contacted.*

*Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of the four designated groups; women, persons with disabilities, Aboriginal peoples, and visible minorities*